



Student Credit Union Representative

Job Description

PCT Federal Credit Union known for its financial leadership and high quality personal service is seeking a Student Credit Union Representative for its Wareham High School Viking Branch.

Responsibilities include, but are not limited to:

- Perform all member transactions with accuracy and detail including but not limited to deposits, withdrawals, loan payments, account transfers, check cashing, identification validation, and any over the counter needs a member may require
- Acquire necessary knowledge to be able to effectively cross-sell credit union products and services
- Will work directly with the Credit Union members, management and other personnel
- Perform other duties as assigned

The selected student will be responsible for ensuring the security and confidentiality of all account information and Credit Union documents and that his/her work is in compliance with all applicable laws and regulations.

Qualifications

- Must be a current Wareham High School junior or senior
- Must participate in the DECA program and have a 3.0 GPA or better
- Must be energetic and like serving people in a courteous and professional manner
- Ability to read, write, and fluently speak the English Language
- Must have above average communication skills
- Satisfactory performance and attendance are required
- Previous retail, service or sales experienced candidates are encouraged to apply
- Cash handling experience helpful

This is an unpaid learning opportunity available for school credit. Consideration may be given for future employment opportunities. Please complete the pre-employment application. An academic letter of reference is encouraged.

PCT Federal Credit Union is an Equal Opportunity Employer